



## Off Field Misconduct Investigation Procedures

To provide the NZRL Zones and Districts with assistance in addressing complaints relating to inappropriate off field behavior and preventing or minimising their occurrence the NZRL has developed guidelines to facilitate the investigation of complaints made.

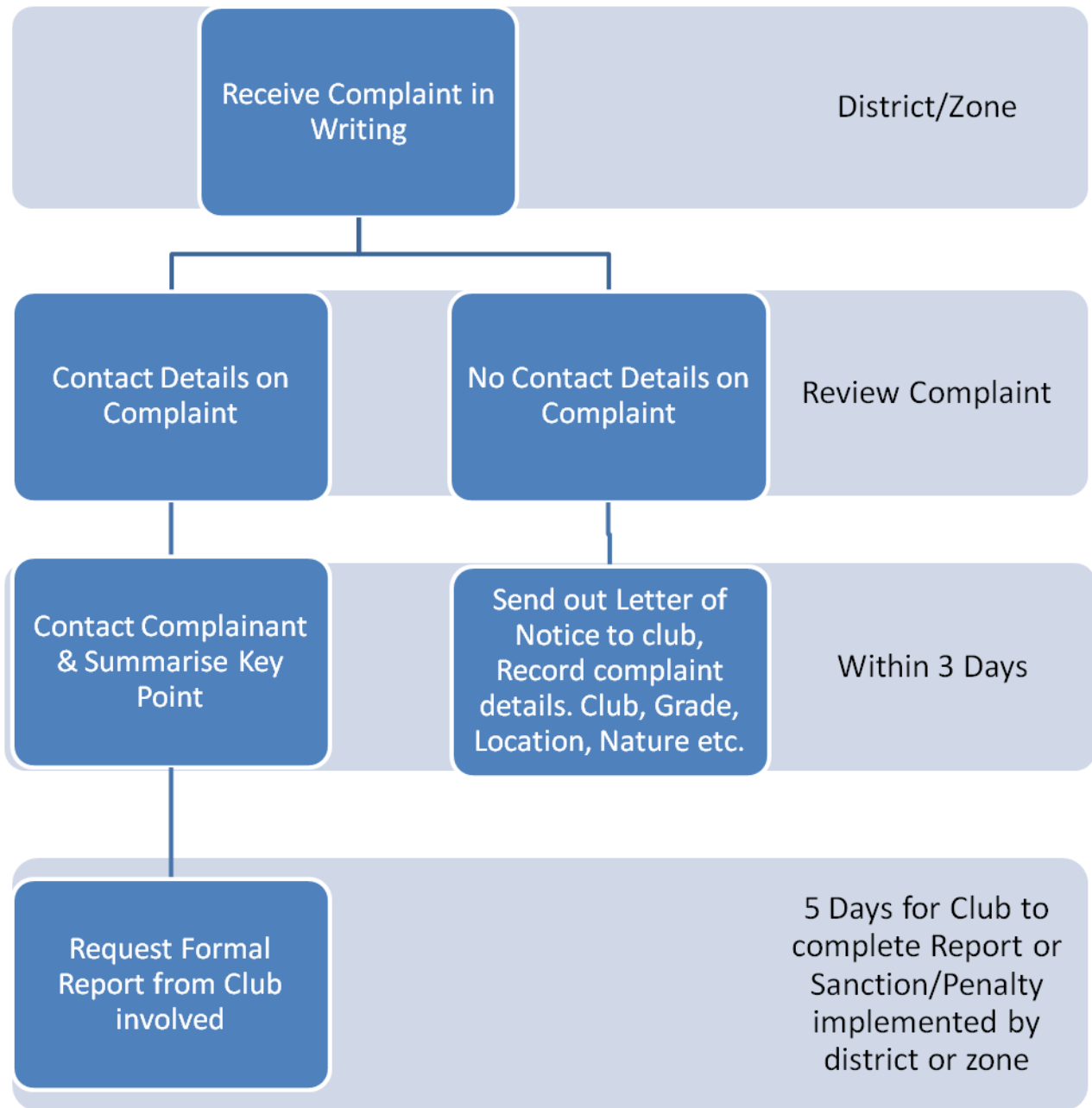
The intention of these guidelines and the process map is to ensure that districts and zones have the tools necessary to conduct appropriate investigations that are both robust and fair, to ensure a consistent approach is taken over time and to identify contributing factors and causes so that effective remedial action may be taken to prevent further occurrence.

Off Field Misconduct includes any actions of non playing participants and officials not captured within match review judiciary, and spectator behaviour that may be contrary to the Rugby League Code and/or the spirit of the game of Rugby League.

Where possible the onus for corrective action should be taken by clubs themselves on their members, spectators and/or supporters, where this action is considered insufficient by districts, zones and/or the NZRL further actions may be taken. This would be expected where offenses are repeated for clubs.

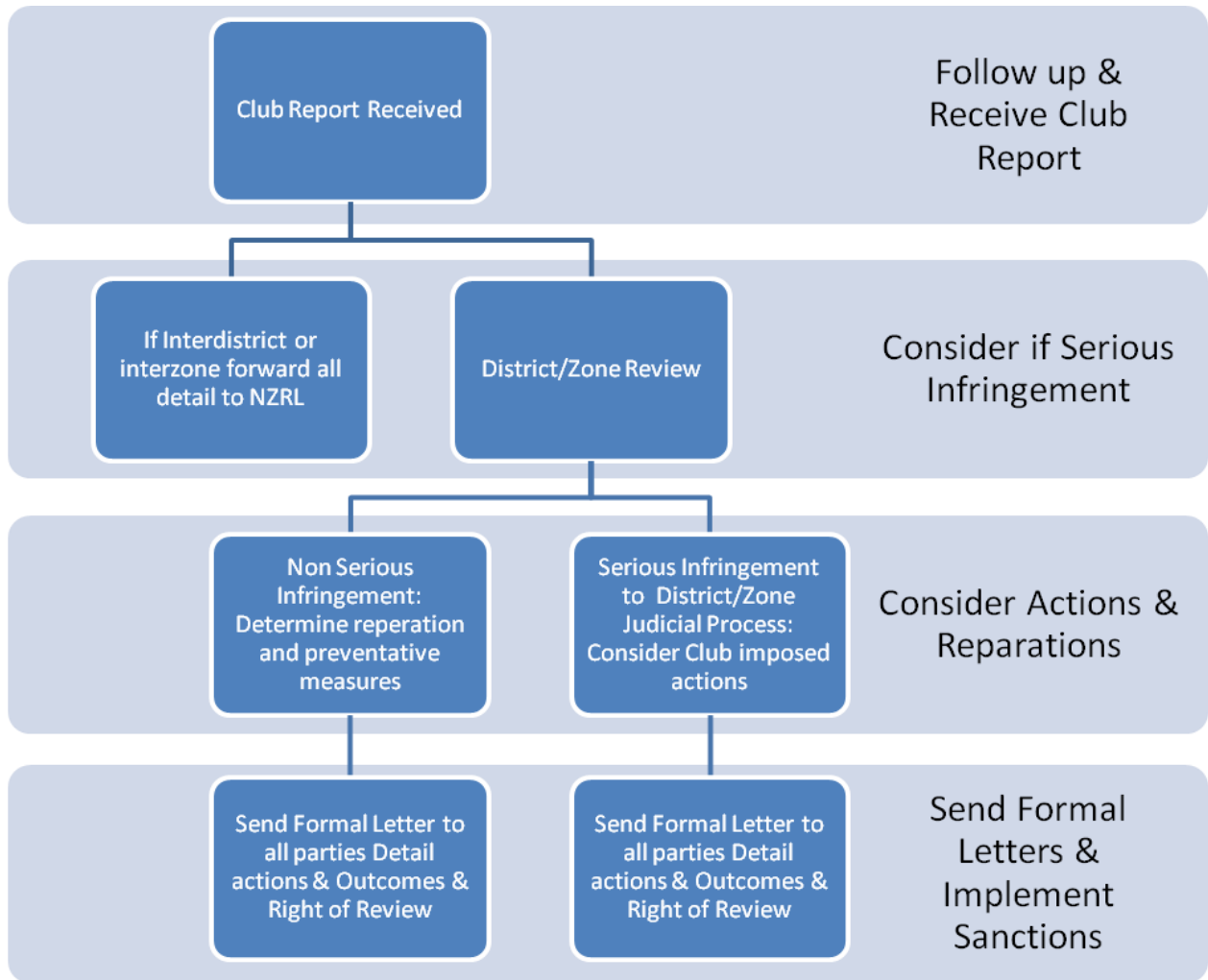
# Off Field Misconduct Investigation Process

Figure 1: Off Field misconduct process part 1



# Off Field Misconduct Investigation Process

Figure 2: Off Field misconduct process part 2





## **Off Field Misconduct Enquiry Report Form**

This form should be completed by a club official within 10 days of receipt by the club. Once complete, please return the report to the organization which requested it i.e District, Zone or the NZRL.

The intention of this investigation is to identify the cause of the incident and where appropriate to assist the club, district, zone and the NZRL to put corrective procedures in place to ensure future occurrences are prevented.

Failure to complete this report in the required time frame may result in the club being fined by the District/Zone or NZRL.

### ***COMPLETED BY NZRL/ZONE/DISTRICT***

***Overview:***

**Club in Question:**

**Grade:**

**Date of Occurrence:**

**People involved (Names &/or Roles):**

**Alleged misconduct summary:**

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**COMPLETED BY CLUB**

**Club Report Process:**

Complete at least two Eye Witness Reports (Appendix 1): Interview people involved.

Club committee or club judicial committee to meet and consider allegations, reports and actions to be taken by the club if any.

Complete the club report and forward the full report and any supporting documentation to the body who has requested the report i.e District/Zone or NZRL.

**Club Report:**

**People allegedly involved the incident: (Names & Positions at the Club)**

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**Witnesses: (Names & Positions at the Club if applicable)**

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**Does the club consider an incident of off field misconduct has occurred? YES / NO (Circle one)**

**Has the club considered the reports of the people involved:? YES / NO (Circle one)**

**Has the club decided that any actions should be taken:? YES / NO (Circle one)**

**If yes please detail the actions taken or implemented as a result of the reported incident and time frames. If no, please explain why no action has been taken by the club:**

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Off Field Misconduct Investigation Process

**What assistance would the club like to have from the district/zone or NZRL to help prevent further instances of off field misconduct or to manage them if they arise?**

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**Any other comments:**

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Off Field Misconduct Investigation Process

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**What could have been done differently to prevent the incident from happening (Actions of the person that could've been taken, actions of others that could have been taken)**

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**Any Other Comments:**

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**Name (Person Interviewed):**

**Name of Interviewer:**

**Signature:**

**Signature:**

**Date:**

**Date:**



Off Field Misconduct Investigation Process

**What could have been done differently to prevent the incident from happening (Actions of the person that could've been taken, actions of others that could have been taken)**

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**Any Other Comments:**

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**Name (Person Interviewed):**

**Name of Interviewer:**

**Signature:**

**Signature:**

**Date:**

**Date:**